

Vacancy: Senior Site Manager

Location: Site Based – North East of England

Salary: £Negotiable dependant on experience

About Us

Kapex Construction was established in 2016 as a forward thinking and innovative building contractor with a strong client focus. We tailor our approach to suit each project and we work closely with our clients and their project team to ensure they get the construction solution they envisaged for a price they can afford.

Following several successful project awards, we are looking to recruit Site Managers to join the team and be site based on construction projects throughout the North East of England.

Our projects cover a wide variety of sectors including: High end residential developments, student accommodation, commercial, industrial, hotels & leisure, education and Historic/Listed Building Works. We undertake both new build and refurbishment works ranging in value from £50,000.00 to £15million.

Requirements

We will consider construction trade, HNC/HND or Degree background candidates who have a minimum of 2 years' experience in a Site Management or Foreman role.

Roles and Responsibilities

Reporting to a Project Manager or Operations Manager, the site manager will be responsible for the day-to-day running of on-site construction site activities. Key elements include motivation of the site staff and teams and liaison with clients, architects and subcontractors. Moreover, maintaining a safe working environment to high standards of quality and ensuring delivery of a first-class product on time and within budget.

Responsible for supervising the project from acceptance to completion. To meet the demands of production, profitability, safety, quality, and to manage sub-contractors to ensure that pre-set targets in terms of health and safety, scope, quality and production are met. To ensure that designs and specifications are adhered to. To promote a harmonious working relationship



between the project team and the client's representatives. To ensure that our Projects are always presented to the highest standards.

Duties include but are not limited to the following:

- Liaising with the customer, clients and design team.
- Working closely with the commercial team members involved in each project, providing the necessary input to allow them to report on the current and projected financial status of the project.
- Developing the main logic of the works programme and to monitor progress of the same on a weekly basis.
- Ensuring that no work commences on site prior to the health and safety policy and the relevant construction phase plan is approved and all works adhere to the same.
- Developing method statements and risk assessments together with the safety plan and to observe the requirement of the CDM Regulations in the status of Principal Contractor.
- Providing leadership and support to Site Supervisors, Management Trainees and support staff.
- Sourcing labour and trades and maintaining high productivity and quality levels.
- Expedite materials and information release from design team.
- Day to day planning of operations and problem solving.
- Approval of timesheets and allocation sheets.
- Complying with the requirements of the Kapex Quality System.
- Attending meetings as required at the site and area offices.
- Hold, chair and minute sub-contractor meetings.
- Preparing reports and attend site meetings with design team.
- Answer all correspondence relative to the project.
- Reporting contractual risk situations.
- Supervising the quality of the works and hand over a snag free building.
- At all times to represent the company in the best possible way, be courteous and professional working to the highest ethical standards.
- Ad hoc duties relating to operational requirements ensuring works are completed within required time frames
- Produce internal and external reports to give an overview of the project status.

If you are interested in applying for the above role please forward your current CV to shaun.humphreys@kapex.co.uk